

HORTON PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND THE MEETING OF HORTON PARISH COUNCIL TO BE HELD AT
BROADWAY HILL METHODIST CHURCH ON THURSDAY 16th JULY 2026 COMMENCING AT 6.30PM.**



**10th July 2026
Z Bougourd
Parish Clerk/RFO**

3d) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

3e) Subject to standing order 3d) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

3f) The period of time which is at the Chairman's discretion.

3g) Subject to standing order 3e above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

3h) In accordance with standing order 3e) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting.

1. Public Forum

a. Grant application -Activity Companions

2. Somerset Councillor Report

3. Apologies for absence

4. Note resignation of Cllr J Martin.

5. To consider applications for co-option – 3 vacancies.

6. Declaration of Interests

7. Approval of minutes

- **June 11th 2026**

8. Finance:

- To approve and sign the Bank statements – June 2026 to date**
- To approve and minute payment requests. See Appendix A**
- To approve and sign bank reconciliations June 2026 to date**
- Note application to Natwest to update mandate.**
- Request to set up DD to HMRC (Clerk's salary is variable due to CiLCA training)**
- Note update to milage allowance – increase from 45p to 55p per mile.**

9. Planning update – Broadway Hill.

10. Clerk update:

- Playing field bin cost and update**
- Cllr emails – to administer accounts as required.**

11. Playground

- To consider proposed new and replacement play area equipment.**

- b. To consider current play area and discuss plan for future development.

12. Update re Village sign

13. Standing items.

a. Monthly updates:

- i. Highways/Village maintenance: Gutter clearance Hanning Road
- ii. Consider annual schedule of grounds maintenance.
- iii. Speed Indicator Devices
- iv. Bus shelter refurbishment/decoration.

Date of next meeting: September 10th 2026 6.30pm Broadway Methodist Church.

Appendix A

Payment requests:

Base Consulting	Broadway Hill – planning response	£450.00
J M Glass	Replacement safety glass	£144.00
Broxap	Wheelie bin surround & delivery(ex VAT)	£687.95
Clerk	CiLCA/travel	£135.28
HMRC	CiLCA	£30.60
Biffa	Collection of bin/end of contract	£22.81

Direct debits due July		
Campaign to Protect	Annual fee due 21 st July 2026	£120.00

Payments made since last meeting		
Stag & Apple/bench base	Memorial bench	£1026.66
Neroche School	Grant	£120.00

HORTON PARISH COUNCIL

Minutes of the meeting held on 11th June 2026 @6.30pm at Broadway Methodist Church, Horton.

Present: Cllr B Mosley, Chairman, Cllr A Johnson, Vice Chairman, Cllrs J Martin, P Babbington & M Schmidt.

Eight members of the public were present for the first part of the meeting(item 26/30 only)

26/30 Public Forum: Members of the public expressed their extreme concern regarding the proposed development off Broad way Hill for up to 150 houses. The planning meeting is scheduled for the 16th June @ 2pm at the Council Offices in Yeovil and residents including Parish Councillors can attend. It was noted that a robust and comprehensive response had been submitted to the Planning department in January 2026 from the Parish council and this report covered all the points raised by the public in attendance. Noted that although the ward Councillor had been emailed, no response had been received. The latest notification noted that a contribution from the developer under a S106 agreement to fund extra educational facilities has now been removed as neighbouring schools have capacity for the anticipated uptake in places. It was noted that the public considered that this development could still be refused even at this stage and that representation by the Parish council could influence the planning decision. It was agreed that the council would discuss this proposal during the formal meeting. It was subsequently agreed that the planning consultants would be contacted and a three-minute response from the council provided to the member of the public who had registered to speak. Cllr Mosley noted that the Parish council currently has three vacancies for Councillors and encouraged residents to join the council, Cllr Johnson noted that the time commitment for Councillors was limited to an hour or two 10 times a year. Noted that further information is on the PC website or through the Clerk.

26/31 Somerset Councillor Report – no report was submitted

26/32 Apologies for absence- Cllr Massey sent apologies – accepted

26/33 Declaration of Interests – none noted

26/34 Approval of minutes

- **APCM April 09th 2026 – approved and signed**
- **APM 09th April 2026 – approved and signed.**

26/35 Finance:

- To approve and sign the Bank statements** – April 2026 to date – approved and signed.
- To approve and minute payment requests.** See Appendix A – approved and signed
- To approve and sign bank reconciliations** April 2026 to date – approved and signed
- Note application to Natwest to update mandate.** Noted that documentation has been submitted to Natwest
- Request to set up DD to HMRC (Clerk's salary is variable due to CiLCA training)** – to be submitted at the next PC meeting

26/36 AGAR & Audit report:

- **To consider internal auditors report – report tabled and accepted with thanks to the internal Auditor. The accessibility report has been submitted to the website host company.**
- **To confirm submission of documents to external auditors. – Documents have been submitted, response time is before 30th September 2026.**

26/37 Parish Council Insurance – to note current agreement with Gallagher LTA end date of 12th June 2028. This arrangement predates the current Clerk, the PC were not aware of the restriction. Noted that the Clerk had notified the current provider that the policy will not automatically renew.

26/38 Grant applications:

To approve grant £120 to Neroche School – approved, clerk to contact Cllr Massey/Neroche School for payment details.

26/39 Playground

- **To consider proposed new and replacement play area equipment.** – Ongoing - Cllr Johnson will report to future meeting
- **To consider current play area and discuss plan for future development.**- ongoing

26/40 Update re Village sign – ongoing, Cllr Martin will report to future meeting.

26/41 Note annual playground inspection. The annual playground inspection has been authorised, Cllr Johnson requested to attend the inspection – Clerk to notify service provider.

26/42 Standing items.

- **Monthly updates:**
 - i. Highways/Village maintenance: Gutter clearance Hanning Road – Clerk update. The gutters have been swept but a significant amount of vegetation remains. Clerk to contact SC & ascertain if Suez provide road cleaning services
 - ii. Consider annual schedule of grounds maintenance. Cllr Johnson requested to meet current provider to discuss grass cutting on the playing field.
 - iii. Speed Indicator Devices – both are now operational – Cllr Martin will download data for future meeting
 - iv. Bus shelter refurbishment/decoration. – ongoing – Cllr Massey will report to future meeting.

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

26/43 To consider quotes to provide and service recreation area refuse bin.

- **Bin collection – recreation ground.** Noted that Biffa have acknowledged termination of contract, the bin is still in situ – Clerk to contact Biffa again.
 - a. **LCN recommended companies have been contacted to request a quote.** Noted that the w3w reference was sent to all the companies listed with a request for service as per previous contract. Fortnightly collection for general waste/food scraps.
 - i. **Suez – quote attached.** – It was resolved to accept the quote from Suez – Clerk will revert to Suez accordingly.
 - ii. **J Witt Waste Recycling** – no response.
 - iii. **RTS Waste** – unable to quote – cannot service address.

Meeting closed at 19.51hrs

Date of next meeting: July 16th 2026 6.30pm Broadway Methodist Church.

Horton Parish Bank recs

Jun-26	CURRENT ACCOUNT	Income	Interest	Expenditure	Balance C/F
Date					
10/06/2026	Opening Balance				2942.93
12/06/2026	N Compton			300	
12/06/2026	P Russell - Audit			185	
12/06/2026	Clerk CiLCA			135.28	
12/06/2026	Clerk CiLCA				
12/06/2026	Stag & Apple bench base			1026.66	
12/06/2026	Clerk mileage			33.48	
17/06/2026	Neroche School - grant			120	
26/06/2026	Refund HMRC	13.11			
26/06/2026	HMRC			13.11	
26/06/2026	HMRC			51.5	
29/06/2026	HMRC			80.91	
29/06/2026	Clerk June			356.4	
29/06/2026	HMRC			1	
06/07/026	Transfer from reserves	1500			
		1,513.11		2303.34	
Closing balance	29/06/2026		2152.70		
	Reserve Account				
10/06/2026	Opening balance		36527.25		
30/06/2026	Interest		27.39		
06/07/2026	TFR to current a/c			1500	
				1500	
Closing balance	30/06/2026	36554.64			
	06/07/2026	35054.64			
Signed					
Date:					

Thank you very much for your email and for your positive response.

Lewis and I would be delighted to attend the Parish Council meeting on Thursday 16th July at 6.30pm to introduce ourselves and outline our proposal in more detail.

By way of background, The Activity Companions CIC is a not-for-profit Community Interest Company based in Ilminster. Our aim is to reduce loneliness and social isolation amongst older adults, people living with memory loss and dementia, unpaid carers, and other adults who may benefit from regular social connection.

We would like to establish a monthly Community Coffee Morning at Horton Village Hall, providing a welcoming place where local residents can meet, enjoy refreshments, make new friendships and access support if needed. We would also be happy to signpost people to local services where appropriate.

Our hope is that the coffee morning would become self-sustaining over time through attendance fees and community support. However, we appreciate that it takes time to build attendance, so we are seeking some initial funding to help cover the start-up period.

Our estimated costs are approximately:

- Hall hire: £18 per session (2 hours at £9 per hour)
- Staffing: £90 per session (two Activity Companions team members for three hours, including set-up and pack-down)
- Refreshments and activity materials: approximately £15 per session

This gives a total cost of around £123 per monthly session.

We would be grateful if the Parish Council would consider making a contribution towards the first six months of sessions while we establish the group. We understand that the grants budget is limited and would, of course, be grateful for any level of support the Parish Council feels able to offer.

We look forward to meeting everyone on 16th July and answering any questions you may have.